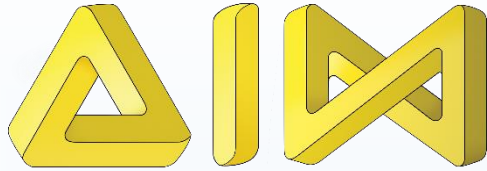




सत्यमेव जयते

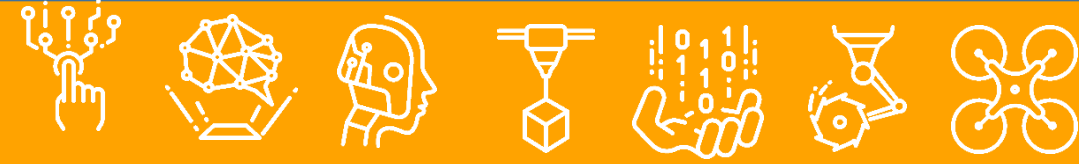
NITI Aayog



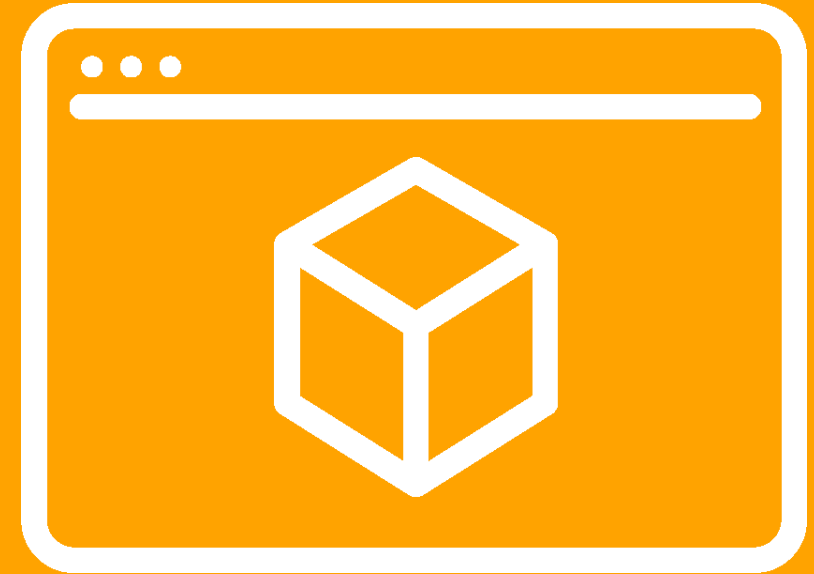
ATAL INNOVATION MISSION

INTRODUCTION TO PFMS & GEM





Public Finance Management System (PFMS)



AIM registers the ATL schools on PFMS once they are reviewed with approval on the document compliance portal. On successful onboarding of schools on PFMS, the schools receive the grant-in-aid in their ATL bank account on disbursement of funds.



- The data provided by the schools during the application process is used to register schools on PFMS. The Principal's email ID and mobile number submitted during the application process are utilized as the contact details for the PFMS registration. Once the school is successfully onboarded on PFMS, an automatic email is sent on the registered email ID with the login credentials information along with the unique agency code to access the PFMS portal.

PFMS Registration

PFMS portal



<https://pfms.nic.in/NewDefaultHome.aspx>

Best practice

- ✓ Remember to keep the email ID, password and the PFMS unique agency code handy as this will be useful for all reporting requirements related to the PFMS.

The above email ID will help the school to login as a 'Data Administrator'. Through this login, the school can further create user roles of 'Data Operator' and 'Data Approver'. Data operator can book expenditure/advance payments, create vendors, add opening balance etc. While the Data Approver approves all the data entered by the Data Operator.

The Data Administrator has to add and map the disbursement scheme, activate the ATL bank account and update the fund received from the Central Government i.e. the ATL grant. Please go through the QR code for detailed instructions on the role of an administrator.

PFMS User Manual

Role of Administrator



https://aim.gov.in/pdf/PFMS_User_Manual-Role_of_Administrator.pdf



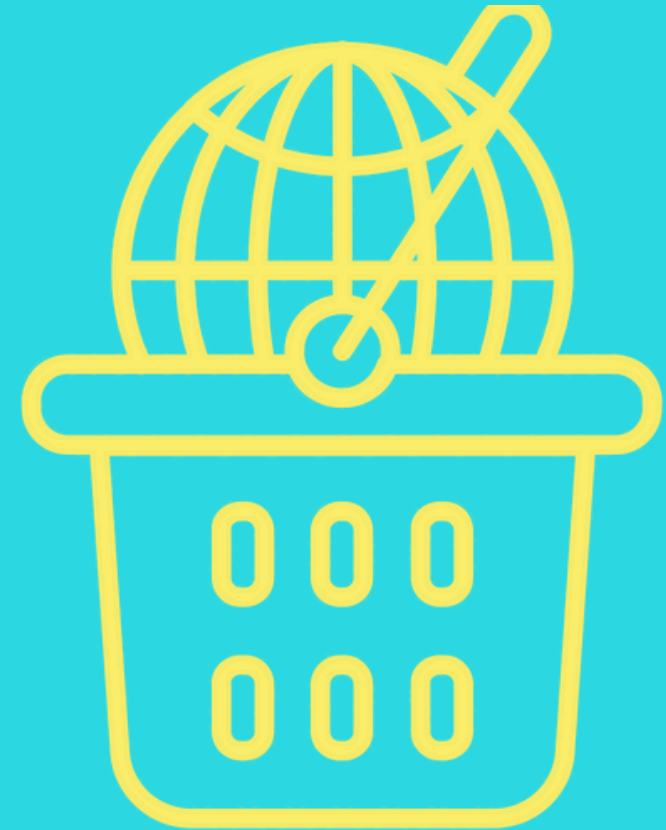
Government e-Marketplace (GeM)

By the mandate of the Government of India, all procurement must have via the Government e-Marketplace. To ensure transactions with credible vendors to maintain transparency, all ATLs must procure the ATL equipment through GeM.

To access the GeM portal, schools need a gov/nic/gembuyer Email ID along with a GeM User ID. The GeM Email ID and User ID for schools are created by AIM based on the data provided at the time of the application for ATL. The GeM ID is created based on the details submitted i.e. Principal's Name and Aadhar linked mobile number along with the ATL code, School Name and School Address. Once the GeM Email ID is created, the school would receive a text message with the login credentials on the Principal's Aadhar linked mobile number.

The school is supposed to logon the email ID using the credentials received and activate their GeM ID using the Activation Link that is sent by AIM. Please refer to the GeM Registration Manual shared below to get detailed information on accessing the GeM portal to procure the ATL equipment.

<https://aim.gov.in/pdf/GeM-query-resolution.pdf>



Once the school gets access to the GeM portal, they can start procurement of the ATL equipment.



ATL Equipment List

(https://aim.gov.in/pdf/ATL_Equipment_List/)



Guidelines

(https://www.aim.gov.in/pdf/Grant-in-Aid_Fund_Utilization_Guideline.pdf)



L1 – Purchase

<https://aim.gov.in/pdf/L1-Purchase.pdf>



Direct Purchase

<https://aim.gov.in/pdf/Direct-Purchase.pdf>



BID Creation

<https://aim.gov.in/pdf/BID-creation.pdf>

Best practice

- ✓ Remember to keep the GeM Email ID, GeM User ID handy for a smooth procurement of your ATL equipment.

GeM Registration Manual

GeM Procurement



<https://aim.gov.in/pdf/GeM-query-resolution.pdf>

MYATL Dashboard

MYATL dashboard is a platform to report all ATL related activities that are undertaken by schools on a monthly basis. Once an ATL is functional, it is mandatory for all the schools to logon to the dashboard and furnish the requisite information on a regular basis. This gives an opportunity to recognize active participation and achievements of schools and determine their suitability for the reception of the subsequent ATL tranches. Further, schools who consistently fill the dashboard on time are recognized and awarded by AIM as the 'ATL School of the Month' on a monthly basis.

Tutorial Video

(https://www.youtube.com/watch?v=7VqU-HJwj2w&feature=emb_logo)



User Manual

(<https://www.aim.gov.in/MyATL-User-Manual.pdf>)



Best practice

- ✓ Ensure that you maintain up-to-date contact details on the Dashboard.
- ✓ Submit the monthly reports before the specified deadline.

Available on the AIM website, the ATL Query Resolution Portal has been developed to resolve all queries related to ATL in an effective and efficient manner. By submitting their query through the portal, schools can get their queries resolved within 24-48 hours.

ATL Query Resolution Portal



https://www.youtube.com/watch?v=_97BZolpv_Tc

Best practice

- ✓ For speedy resolution, mention your ATL code correctly at the time of raising the queries. Also, select the appropriate category and sub-category of the query.



Worksheet Time



